

## Guidelines for Achiever Students Completing Capstone Projects in Lieu of Mid-Term and End-Term Examinations

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### 1. Objective

To provide an alternative evaluation pathway for high-performing (Achiever) students by allowing them to undertake Capstone Projects in lieu of conventional Mid-Term and End-Term examinations. This initiative aims to:

- Encourage demonstration of practical, applied skills aligned with the course outcomes.
  - Foster innovation, research-orientation, and industry relevance.
  - Reduce redundancy in evaluation for students who have already mastered the learning objectives through real-world applications.
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### 2. Eligibility Criteria for Students

A student may be considered eligible to opt for the Capstone Project route if they meet the following:

- Receive a recommendation from the Course Instructor and approval from the Head of Department (HoD).
  - Submit a written **Statement of Purpose (SoP)** outlining the proposed Capstone Project and its relevance to the course outcomes.
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### 3. Guidelines for Teachers

- The **Course Instructor** will earmark **at least one Capstone Project** aligned with the **Course Outcomes (COs)** at the beginning of the semester. This Capstone Project may include more than one course.
  - The project should involve substantial application of the subject knowledge in a practical/innovative/industry-oriented context.
  - Teachers will act as **Project Mentors**, providing timelines, evaluation rubrics, and guidance.
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#### 4. Project Scope and Timeline

- The Capstone Project must be completed **within the duration of the semester**, preferably in a phased manner.
  - **Milestone submissions** and review checkpoints must be defined and adhered to.
  - The student must maintain a **Project Logbook** or digital diary, recording progress, challenges, and learnings.
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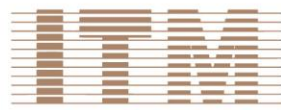
#### 5. Evaluation and Grading

- The Capstone Project will be evaluated **out of 100 marks**, which will substitute the combined weightage of Mid-Term and End-Term exams.
  - The evaluation will be based on:
    - **Relevance and Innovation** – 20 Marks
    - **Application of Subject Knowledge** – 30 Marks
    - **Execution and Documentation** – 20 Marks
    - **Presentation and Viva Voce** – 30 Marks
  - The final evaluation will be conducted by the **Course Instructor/s and one additional expert faculty member/s** (nominated by the Dean or HoD).
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#### 6. Credit Award and Reporting

- Upon successful completion and evaluation, the **marks will be submitted by the Course Instructor** through the standard academic portal under the category “Capstone Project Route.”
  - Students will earn **full academic credits** equivalent to the regular assessment route.
  - A record of such students and their projects must be maintained by the **Dean’s office** and reported to the **Controller of Examinations** for documentation.
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#### 7. Review and Monitoring



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- The implementation of this provision will be reviewed **annually by the Academic Council**, and necessary refinements will be introduced based on outcomes and feedback.
- A **compilation of best Capstone Projects** shall be published by the university each year to motivate peer learning.